**TECHNICAL DIALOGUE ANNOUNCEMENT no 1 from 2017-03-14**

1. **AWARDING ENTITY**

Biblioteka Narodowa, al. Niepodległości 213, 02-086, Warszawa,

NIP: 5261667036, REGON: 000275955

 **II. CONTACT DETAILS OF THE AWARDING ENTITY**

*Biblioteka Narodowa*

*al. Niepodległości 213*

02-086, Warszawa

[www.bn.org.pl](http://www.bn.org.pl)

Coordinating person:

Marta Cichoń

226082974

omnis@bn.org.pl

All correspondence addressed to the Awarding Entity shall bear the annotation: „Technical dialogue preceding the public procurement procedure having as its object: Implementation of the metadata hub - purchase of metadata hub with licenses”

**III. LEGAL BASIS**

Technical dialogue is conducted on the basis of Art. 31 in the Act of 29 January 2004, the Public Procurement Law (Official Journal of 2013, pos. 2164, as amended)

**IV. OBJECT AND AIM OF THE TECHNICAL DIALOGUE**

1. The awarding party informs that it is conducting a technical dialogue preceding the award of public procurement contract having as its object **„Implementation of the metadata hub - purchase of metadata hub with licenses”** in accordance with „Regulations of the Technical Dialogue” published on the website of the awarding entity as Attachment No 1 to this announcement. The object of the contract is construction and implementation of the information system for the e-service of Integrated Multibrowser OMNIS under the name of “OMNIS Metadata Hub”. The main recipients of the e-service will be primarily individual users (students of various education levels including universities, employees of academic institutions, teachers, librarians), who through the service will be able to search nationwide library catalogs and selected archives and museumsfor the desired book, magazine, journal, article, map, graphic, photography, manuscript or any other type of document. E-service shall also provide the full-text searching of books, magazines and articles in digital form to enable a high quality exploration of library information resources.

2. The purpose of the technical dialogue is to obtain information necessary to prepare the public procurement procedure documents, the terms of reference, the contents of the contract in regards to the technical and other available solutions, foremost licensing solutions, as well as value estimation of the object of contract.

The technical dialogue shall also enable the Awarding Entity acquiring knowledge of the best, most modern and most favorable technically, technologically, organisationally, legally and economically advantageous solutions that may serve the preparation of a detailed description of the object of contract and the contents of contract.

In the course of the technical dialogue the Awarding Entity will expect determination of available technical solutions in terms of the object of the contract, exchange of information and experience that regard legal, financial and effective possibilities for completion of the object of contract.

**V. PRINCIPLES OF CONDUCTING THE DIALOGUE**

1. Technical dialogue will be conducted in accordance with the "Regulations of the Technical Dialogue" published on the website of the Awarding Entity as Attachment 1 to this Announcement.

2. The condition for participation in the Technical Dialogue is the submission of the application, enclosed as Attachment 2 to this Announcement, along with a document confirming the authorisation to represent the applicant within the time frame specified in this Announcement.

3. Technical dialogue will be conducted in Polish and English, depending on the declaration of the dialogue participant submitted in the application referred to in paragraph 2. Technical dialogue is open to the public, subject to § 6 paragraph 10 of "Regulations of the Technical Dialogue”.

4. Technical dialogue will be conducted in the form of an exchange of correspondence in written or electronic form, or individual meetings or group meetings with Participants.

5. The Awarding Entity is not required to conduct the Dialogue in the same form with all Participants and may decide on different forms of the Dialogue, referred to in paragraph. 4, with various participants, depending on the merits of the declarations expressed by the Participants in regards to the Dialogue, in accordance with the principles of transparency, fair competition and equal treatment of Participants.

6. Estimated termination date for the Technical Dialogue shall be: **28. April 2017**.

**VI. SUBMITTING PROPOSALS FOR ADMISSION TO THE TECHNICAL DIALOGUE**

1. Entities interested in participating in the technical dialogue, meeting the requirements of this Announcement and "Regulations of the Technical Dialogue" submit the correctly completed and signed Application to participate in the technical dialogue (Attachment 2) with the document or documents certifying duly authorised to represent the applicant.

2. Applications and documents referred to in paragraph 1, should be submitted via e-mail at [**omnis@bn.org.pl]** – in the form of scanned documents signed in accordance with paragraph 1. The Awarding Entity reserves the right to require submission of the original application or its attachments, in particular the submission of an original or certified by a notary as a true copy of the power of attorney documentation.

3. Deadline for submitting applications: **20 March 2017 h. 23:59.** The date and time of receiving the application by the Awarding Entity shall be decisive.

4. The Awarding Entity is not obliged to admit to participate in the Technical Dialogue entities that submit an application to participate in the Dialogue after the deadline, referred to in paragraph 3.

5. The Entity applying to participate in the Technical Dialogue has the right to provide the confidential nature of information, provided that it does not concern vital information provided for the purpose of describing the object of the Contract. For the effectiveness of the condition the flag shall be made, such information shall be included in a document or a file separate from the non-confidential information and marked as a trade secret.

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[p*lace, date, stamp and signature of the representative of the Awarding Entity]*

**Attachment no 2**

**Application to participate in the Technical Dialogue**

Acting on behalf ..., in response to Application to participate in the Technical Dialogue no 1 from 2017-03-14, hereby I submit the Application to participate in the Technical Dialogue organised by the National Library in Warsaw, of which the “implementation of the metadata hub - purchase of metadata hub with licenses” is the object.

**Applicant:**

Name ……………………………..………………………………………………………………..….

Address ……………………………………………...……………………………………………….….

Phone no. …………………….…… e-mail……...……………………..

**Details of the person authorised to represent the Applicant:**

Name ……………………………………..…………………………………………………..

Position ………………………………………………………..………………………………………...

Phone no. …………………….…… e-mail………………………………..

**In regards to the application to participate in the Dialogue Technical, I hereby declare that:**

1) I am duly authorised to represent the Applicant to prove what I submit a power of attorney document;

2) I consent to processing and retention by the National Library in Warsaw the information included in this Application for the purpose of the Dialogue or Public Procurement Procedure;

4) I give unconditional consent for the use of information provided in the course of the Dialogue, including information which are copyrighted by the Applicant, for the need of Public Procurement Procedure, of which the “implementation of the metadata hub - purchase of metadata hub with licenses” is the object, in particular for preparation of description of the detailed description of the object of contract, tender evaluation criteria as well as the terms of reference related to completion of the agreement for contract award with the proviso that the Awarding Entity will not disclose during or after the Dialogue a trade secret within the meaning of Article. 11 paragraph. 4 of 16 April 1993 - the Act on combating unfair competition (ie. Journal of Laws 2003 No. 153, item. 1503, as amended), If the Participant no later than along with the submission of information to the Awarding Entity, stipulated that the provided information, may not be disclosed to other Entities;

5) the language in which I want to conduct the Technical Dialogue is Polish / English.\*

(\* delete inappropriate)